



## Chapter Executive Committee Meeting Minutes

April 30, 2019

12:00 WebEx/HST Room 570/Conf Room 1

**Attendance: Danielle Weed (phone), Robin Burkhart (phone), Jessi Prater, Felicia Hubble, Christina Freeman, Rachel Hogrefe (phone)**

President

Felicia

- National PDT Donation—Tracy will be purchasing/making a donation at National PDT in the amount of \$50
- Approval of 2019-2020 CEC board nominations;
  - Board nominees:
    - Christina Freeman – President
    - Danielle Weed – President Elect
    - Felicia Hubble – Past President
    - Robin Burkhart – Treasurer
    - Rachel Hogrefe -- Communications
    - Tracy Farris – Secretary
    - Amanda Sifford – Community Service
    - Mark Runyan – Education
    - Bob (Lewis) Snyder – CGFM
    - Vacant – Membership
  - Christina motioned to accept the nominations as presented. All in favor
- LEAD Recap
  - LEAD was held on April 25-27 in Kansas City.
  - Christina Freeman, Mark Runyan, Danielle Weed, and Rachel Hogrefe were in attendance from our chapter.
  - Notable information and ideas gained from LEAD:
    - Updating CRP to include sponsorships. What can we do as a chapter to get sponsorships?
    - The National website hosting service now accepts registrations for events, but not sure about payments. Rachel will look into this more.
    - Promoting to students—see what colleges/universities have a BAP chapter and reach out to them
    - Full-time students receive a free membership now
    - Student or Young Professional would make a good candidate for Communications Director or shared position to boost social networking for chapter
    - Invite members to our Facebook page
    - Set up LinkedIn page

Secretary – no update

Treasurer

- Robin is working on the Treasurer's Report and will send out via email.

Communications – no update

## CGFM

- We may need to look into getting new books for use by the chapter. Our current set of books is getting old and outdated.

## Community Service

- RACS walk was a success! Members in attendance: Christina Freeman, Tammy Hoback-Reichl, Tracy Farris, and Felicia Hubble
- Raised over \$300 total; will submit to National for a match
- Interested in doing again next year and putting an official team together

## Education

- Show Me Challenge updates and Scholarship Awards-May 7<sup>th</sup>
  - Rachel send out a reminder
  - Tracy reach out to Sami Jo Freeman on presentation
  - Tracy or Amanda-contact scholarship recipients and get names to Robin for checks
- Joint IIA Meeting July 16<sup>th</sup> or 17<sup>th</sup> – talk to Mark about working on speakers; IIA will take care of room, meal, and registration.

## Membership

- We have 38 members from last year that have not renewed. 162 current members.

## President-Elect

- National PDT Speaker – Christina is on the technical committee for National PDT, and needs a speaker for the session on “Project Management for Financial Managers”
- Board Planning Meeting – Christina will work on scheduling in June.
- Summer PDT—Christina is planning
  - Rachel or Christina—send out “Save the Date”
  - Need some technical topics, have a lot of leadership topics at this time
  - Will aim for 2 hours on Ethics
  - Robin will send information on Yellow Book, Grant Guidance, etc.
  - Possibly do a session on LinkedIn Learning—what do we do, how do we encourage? Reach out to Casey Oesterkamp
  - Blockchain—possibly reach out to Matt Davis at Federal Reserve Bank in Dallas

Past-President - no update

Accountability - no update

Christina motioned to adjourn. Danielle seconded

Meeting adjourned