

Chapter Executive Committee

December 12, 2024

12:00 WebEx

Attendance: Jamie Pine, Tracy Farris, Whitney Pickerell, Rachel Hogrefe, Tatum Husong, Tiffany Hader, Sharlet Kroll, Mark Runyan

Absent: Bob Snyder

President/President Elect

Whitney calls meeting to order.

Mark is working on a PDT survey with Whitney.

Secretary

Jamie made a motion to approve the November 2024, meeting minutes as amended, Rachel seconded the motion. Motion passed.

We started discussing Membership Participation.

We will start adjusting and revamping the membership participation spreadsheet.

Everyone will need to review the member of year before the next meeting in January.

Treasurer

Everything balances this month. There are 2 outdated checks. Prepaid expenses have been added for the future webinars.

The November PDT brought in \$14,925.00 and we made a \$3,539.36 profit.

We need to reach out to a member regarding her \$10.00 credit from a cancelled training.

A \$43.00 deposit from a community service event from last year was deposited. The Treasurer pointed out the lack of internal controls over her position and requested the board consider changes to the policies and procedures to prevent this situation from being able to occur again.

Tracy went over the November 2024 financial statements. Jamie made a motion to approve, Tatum seconded the motion. Motion passed.

NCC Representative

No Update.

Communications

All updates for the newsletter need to be sent to Tiffany by the end of next week December 20th to have the newsletter done by end of month.

Tracy will be sending more update files for Tiffany to use.

CGFM

No Update.

Education

Mark is sending an updated Calendar Schedule

End of January – Half Day 4-hour Training – we are needing speakers. Tatum will reach out to a coworker. Rachel will reach out to others from her groups she's associated with. Tiffany will reach out to Netty for DHSS.

February- Half Day - Past Presidents Luncheon

March- Half Day- Billy Morehead

Early May- Full Day Training Luncheon – Awards – College Scholarships

Membership

National shows that we currently have 136 members with Star Chapter (our records) and 138 National members. There are 4 members showing for our records that are not showing for National. National shows more members that we do not show for our Chapter records.

3 new student members have been added; however, we did not receive notifications from National that we had new members added to our roster.

An email was sent with 5 final survey questions. The board discussed changes to the survey questions. Rachel is working to adjust the questions.

Rachel is looking for new ways to recruit more members.

Community Service

Bell Ringing is scheduled for December 14th from 10am to 4pm

January community service activity will be for the animal shelter. The event will be held at the January training – items or cash will be accepted for the animal shelter.

Accountability

No announcements.

Announcements

No additional announcements.

Adjourn

Mark made a motion to adjourn. Rachel seconded the motion. The motion was passed.