



## Chapter Executive Committee

March 11, 2021

12:00 WebEx

Attendance: Mark Runyan, Danielle Weed, Bob Snyder, Christina Freeman, Robin Burkhart, Rachel Hogrefe, and Tracy Farris. Not in attendance: Tonya Roddy.

### **President**

President called the meeting to order.

The board discussed the February meeting minutes. Christina and Robin made corrections. A motion was made, seconded and approved to approve the revised minutes.

The board discussed the February and March email votes summary. A motion was made, seconded and approved to approve.

The board discussed the projections for member attendance at the general membership meeting scheduled for March 17, 2021, and if we think we will reach a quorum to vote on the proposed by-law changes. Danielle reminded the board members of the importance of the board members attending to help reach a quorum so that we can vote on the bylaws as required by National.

Lead 2021 is scheduled for May 7 (with a backup date for May 14). The NCC, President and 4 open slots are available. Rachel and Tracy volunteered for 2 of the open slots. Attendees need to self-register.

### **Secretary**

No report.

### **Treasurer**

Robin previously distributed the financial report and mentioned we have revenues coming in from scheduled events. Gmail suite costs are increasing since we added additional board position email accounts. The CD at Premier Bank was renewed in March 2021.

Mark requested that we update the title for the summary report to include YTD for the month end column. The board discussed the current accounts receivable list. A motion was made to approve the February financial report. The motion was seconded and approved.

Robin inquired about the situation with G-suite moving to google workspace. Danielle will share the email with Tracy for future consideration.

Shari LePage is finishing up the financial review. Robin reported that we should have the results by the end of the month.

### **Communications**

Christina set up the requested Gmail accounts. Danielle is working on the newsletter.

Christina and Robin are planning to review website information for updates.

### **CGFM**

Bob updated that the Governor Parson and Mayor Tergin both signed orders to declare March as CGFM Month. Mark and Bob suggested doing CGFM profiles on Facebook or LinkedIn. Mark also discussed having appreciation slides during the PDT scheduled in March.

Bob has prepared an article for the CGFM CPE changes for the newsletter. He will share with Christina to send in an email blast as well.

### **Education**

Mark plans to honor past-presidents at the Winter PDT. Mark updated the board with the current enrollment for the Winter PDT, the Grants boot-camp, and the March 24 webinar.

Additional webinars scheduled for April and May. Mark is working with conference i/o to be used on future events. The next full day event (virtual) is planned for August 31. The board discussed several topics and speaker options.

### **Membership**

Rachel reported 16 new members. Danielle and Rachel discussed some discrepancies with various National and Chapter lists. They will research to identify the differences. Some differences are other chapter members that are on our listserv in order to get member pricing. There are 118 members that have not yet renewed. Rachel is reaching out to non-members that have attended previous events.

### **Community Service**

There will be a community service event in conjunction with the Winter PDT with the benefits going to RACS of Jefferson City.

Danielle will work on getting scholarship documents

### **President-Elect**

No report.

### **Past-President**

Danielle mentioned the next ACE report deadline is June 15, 2021. We need to submit our board list by June 15, 2021. The board discussed some recruitment methods. Tracy mentioned that each board member needs to express their intent or goal position for next year before new board members are solicited.

### **Accountability**

No report.

### **NCC representation**

Christina forwarded the meeting minutes and handouts for the board to review.

Motion to adjourn was made, seconded, and approved.